

MINUTES  
NORTH FORT BEND WATER AUTHORITY

October 9, 2013

The Board of Directors (the "Board") of the North Fort Bend Water Authority (the "Authority") met in regular session, open to the public, on the 9th day of October, 2013, at the offices of Brown & Gay Engineers, Inc., 10777 Westheimer, 3rd Floor, Houston, Texas, outside the boundaries of the Authority, and the roll was called of the members of the Board:

Peter Houghton	President
Robert Patton	Vice President
Melony Gay	Secretary
David Spell	Assistant Secretary
Robert Darden	Assistant Vice President
Bruce Fay	Director
Pat Hebert	Director

and all of the above were present, except Director Patton, thus constituting a quorum.

Also present for all or part of the meeting were Dave Scholler, Charles Shumate, and Manny De Pau of Brown & Gay Engineers, Inc. ("B&G"); Pamela Logsdon and Pam E. Lightbody of AVANTA Services; David Walker and Dale Clayton of Severn Trent Services, Inc.; Angela Radilla of Coats Rose PC; David S. Huang of R.G. Miller Engineers, Inc.; Doug Goodwin and John DeCell of Vepo, LLC; Anna Agnew of Cinco M.U.D. No. 7; and David Oliver and Christina Miller of Allen Boone Humphries Robinson LLP.

MATTERS RELATED TO ELECTROPURIFICATION APPLICATIONS

Mr. Oliver recommended that Mr. Scholler represent the Authority during a preliminary hearing scheduled October 28, 2013, and other matters related to applications to the Bluebonnet Groundwater Conservation District by Electro Purification LLC for water wells in Waller and Austin Counties. Following review and discussion, Director Hebert moved to adopt an Amended and Restated Resolution Regarding Representation Related to Applications of Electro Purification, LLC for Permits before the Bluebonnet Groundwater Conservation District appointing Mr. Scholler to act as a representative of the Authority in the State Office of Administrative Hearings Contested Case Hearing Process. Director Fay seconded the motion, which was approved by unanimous vote.

## REVIEW STATEMENTS OF QUALIFICATIONS FOR MARKETING FIRMS

The Board discussed marketing and educational strategies for the Authority's water conservation efforts and reviewed proposals and information received from marketing firms related to the development of water conservation marketing materials. Discussion ensued regarding the budget for marketing. Following review and discussion, the Board concurred to review the proposals and information for additional discussion at the November special meeting and authorized Lindsay Kovar of B&G to follow-up with representatives of the marketing firms to develop recommendations for the Board's consideration.

## BUDGET PLANNING WORKSHOP FOR FISCAL YEAR 2014

Ms. Logsdon reviewed a draft budget for fiscal year 2014, and the Board conducted a budget planning workshop, including discussion on matters related to the City of Houston's water rates and five-year capital improvement plan and the Authority's rates and projected pumpage.

## LONG-TERM CAPITAL PLANNING AND WATER SUPPLY STRATEGY WORKSHOP

The Board conducted a workshop on long-term capital planning and water supply, including discussion on matters related to development of proposed landscape irrigation requirements and proposed revisions to the Authority's Over-Conversion Credit Policy.

## EXECUTIVE SESSION

The Board convened in executive session at 7:34 p.m., to conduct a private consultation with the Authority's attorney and to deliberate the purchase, exchange, lease, or value of real property.

## RECONVENE IN OPEN SESSION

At 8:20 p.m., the Board reconvened in open session. No action was taken by the Board.

## PAY ESTIMATES AND CHANGE ORDERS FOR THE BELLAIRE PUMP STATION PROJECT

The Board concurred to defer this item.

There being no further business to come before the Board, the meeting was adjourned.

[SIGNATURE PAGE FOR THE MINUTES OF THE OCTOBER 9, 2013, BOARD MEETING]

  
Secretary, Board of Directors

(SEAL)

