

MINUTES
NORTH FORT BEND WATER AUTHORITY

June 4, 2014

The Board of Directors (the "Board") of the North Fort Bend Water Authority (the "Authority") met in special session, open to the public, on the 4th day of June, 2014, at the offices of Brown & Gay Engineers, Inc., 10777 Westheimer, 3rd Floor, Houston, Texas, outside the boundaries of the Authority, and the roll was called of the members of the Board:

Peter Houghton	President
Robert Patton	Vice President
Melony Gay	Secretary
David Spell	Assistant Secretary
Robert Darden	Assistant Vice President
Bruce Fay	Director
Pat Hebert	Director

and all of the above were present, thus constituting a quorum.

Also present for all or part of the meeting were Steve Talecki of Cornerstones M.U.D.; Anna Agnew of Cinco M.U.D. No. 7; Vinny Minchillo and Natalie Salhanick of Glass House Strategy, LLC; Dave Scholler, Charles Shumate, and Lindsay Kovar of Brown & Gay Engineers, Inc. ("BGE"); Pam E. Lightbody of AVANTA Services; Dale Clayton of Severn Trent Services, Inc.; Linda Rowlett and Renae Ely of Coats Rose PC; and Christina Miller and Justine M. Cherne of Allen Boone Humphries Robinson LLP ("ABHR").

DEVELOPMENT OF WATER CONSERVATION MARKETING MATERIALS

Mr. Minchillo and Ms. Salhanick gave a presentation on the proposed development of water conservation marketing materials, including recommendations for creative and media development and associated costs, and responded to Board members' questions. A copy of the presentation is attached. Following review and discussion, the Board concurred to consider an updated proposal at the July meeting of the Finance and Policy Committee.

CONTRACTS

Ms. Miller reviewed a Consulting Agreement with Glass House Strategy for marketing, media, and strategic services related to the development of water conservation marketing materials. Following review and discussion, Director Gay moved to approve execution of the agreement. Director Patton seconded the motion,

which was approved by unanimous vote.

Ms. Miller reported on the status of the proposed revised Professional Services Agreement with Severn Trent Environmental Services, Inc.

Ms. Lightbody reviewed a proposed transfer from the Authority's Improvement Fund to pay required debt service obligations in the amount of \$2,400,000 by June 15, 2014. Following discussion, Director Hebert moved to authorize the transfer of funds as presented. Director Fay seconded the motion, which was approved by unanimous vote, except for Director Gay who was not present for the discussion or the vote.

DEVELOPMENT OF LANDSCAPE IRRIGATION SYSTEM REQUIREMENTS

The Board discussed stakeholder meetings held on April 29, 2014, regarding the Authority's proposed landscape irrigation system requirements and follow-up from the meetings, including solicitation of public comments on the proposed requirements through June 30, 2014. The Board reviewed comments on the proposed requirements received from Fort Bend County M.U.D. No. 130.

Ms. Miller, Ms. Kovar, and Director Houghton reported on a presentation on the proposed landscape irrigation system requirements given to the Greater Houston Builders Association Developers Council.

WATER CONSERVATION AND REUSE MATTERS

Ms. Kovar reviewed comments regarding the proposed Wastewater Treatment Plant Effluent Reuse Agreement received from the attorney for Fort Bend County M.U.D. Nos. 34 and 35 ("MUDs 34 and 35") and the Board provided direction on the comments. Following review and discussion, the Board authorized the Authority's consultants to schedule a meeting with representatives of MUDs 34 and 35 to discuss the comments.

ENGINEERING MATTERS

Mr. Scholler reported and reviewed a summary regarding certain billing discrepancies in BGE's billing for services related to the Bellaire Pump Station project. Following review and discussion, the Board concurred to table consideration of the billing discrepancy pending consideration of the matter by the West Harris County Regional Water Authority.

Mr. Shumate reviewed and recommended approval of a Notice of Intent for Stormwater Discharges ("NOI") for the projects to construct Main Segments 10A and 10B. Following review and discussion, Director Darden moved to authorize execution of the NOI. Director Fay seconded the motion, which was approved by unanimous vote, except for Director Gay who was not present for the discussion or the vote.

FORT BEND SUBSIDENCE DISTRICT MATTERS

The Board concurred to table this item.

EXECUTIVE SESSION

The Board did not convene in executive session.

MEETING SCHEDULE

The Board reviewed its meeting schedule and concurred to cancel its special meeting scheduled on July 2, 2014.

There being no further business to come before the Board, the meeting was adjourned.

[SIGNATURE PAGE FOR THE MINUTES OF THE JUNE 4, 2014, BOARD MEETING]


Secretary, Board of Directors

(SEAL)



LIST OF ATTACHMENTS TO MINUTES

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