

## NOTICE OF MEETING

### NORTH FORT BEND WATER AUTHORITY

The Board of Directors (the "Board") of North Fort Bend Water Authority (the "Authority") will hold a regular meeting on **Thursday, November 21, 2024, at 6:00 p.m., at HUB 510, 10419 W. Hidden Lake Lane, Suite B, Richmond, Texas.**

During the meeting, the Authority's Board may discuss and, if appropriate, act upon the following items:


1. Comments from the public.
2. Approve minutes.
3. Public communication matters, including presentations, website matters, attendance at conferences, membership in organizations, townhall meetings, distribution of newsletters, activity updates, and other publications, and approve related proposals, contracts, and contract amendments, if any.
4. Water conservation and reuse matters, including proposals and agreements for water conservation and effluent reuse analysis, effluent reuse credit agreements, W.I.S.E. Guys Irrigation System Evaluation Program, and water conservation programs, and approve related marketing and education materials, proposals, contracts, license agreements, and contract amendments, if any.
5. Authority financial statements and single audit(s) for Texas Water Development Board Clean Water State Revolving Fund funding for reuse projects for fiscal year end December 31, 2024, including:
  - a. authorize auditor to prepare and conduct audit of financial statements; and
  - b. engage accounting firm to review audited financial statements.
6. Contracts, proposals, and work orders for services related to event space rental, communications, legal, legislative support services, auditing, financial advisory, rate consulting, bookkeeping, billing, operating, marketing, web and telecommunication services, trademark, copyright, spokesperson, software, licensing, and appraisal services, including approve contracts, proposals, and work orders, approve amendments to contracts and proposals, approve assignment of contracts, approve termination of contracts, and approve legal conflicts waivers, if any.
7. Financial and bookkeeping matters, including payment of Authority's bills, online pumpage and surface water reporting system, correspondence, rate challenges, quarterly investment report, and budget for fiscal year end December 31, 2025.
8. Conduct hearing regarding any delinquent fees and rule violations, impose civil penalties, and engage collection attorney.
9. Conduct annual review of Investment Policy and adopt Resolution Regarding Annual Review of Investment Policy.

10. Review, revise, and adopt Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions.
11. Operation of Authority facilities, including correspondence, inspections, testing matters, repairs, maintenance, weatherization, insurance claims, fee adjustment credits, implementation of Drought Contingency Plan, and related proposals.
12. Regulatory matters, including:
  - a. Fort Bend Subsidence District matters, including Regulatory Plan, rules and regulations, and water well permitting; and
  - b. Authority Groundwater Reduction Plan, including amendments, and Authority requirements for conversion to surface water and chloramines conversion, including district/user design submittals, requests for variance from reimbursement policy for chloramines conversion, reimbursement to districts, sale of groundwater or over-conversion credits, early conversion and water distribution line financing agreements, water supply agreements, Groundwater Reduction Plan Participation Agreements and amendments, annexation notices, and requests for exclusion.
13. Engineering matters, including:
  - a. routing analyses, right-of-way acquisition, and design standards for Authority facilities, including authorize revised scopes of work, approve routing analysis reports and value ranges, authorize surveying and environmental analysis, authorize negotiation of contracts, approve contracts and proposals, approve plans and specifications, and authorize advertisement for bids, if applicable;
  - b. Authority construction projects and contracts, including review bids and award contracts for construction, approve contracts and proposals for material testing and storm water management, authorize notices to proceed, authorize execution of notices of intent, approve pay estimates, change orders, and final acceptance and direct engineer to notify insurance company of acceptance and update Critical Load Spreadsheet, and authorize any necessary termination, as appropriate; and
  - c. Authority facilities, projects, and communication systems matters, and services related to engineering, including smart meter installation program, water blending study, encroachment and crossing matters, authorize negotiation of contracts, authorize advertisement for bids, approve contracts and proposals, authorize notices to proceed, approve amendments, change orders, increased budget allocations, and revised scopes of work, engineering proposals, receive updates on reports and studies, and review and approve reports and studies, as appropriate, including report on electricity consumption and energy efficiency measures and take any necessary action.

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the Authority's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements may be made.

14. Regional Planning matters, including:
  - a. joint projects with West Harris County Regional Water Authority, including Bellaire Pump Station, Surface Water Supply Project matters, Joint Facilities Committee meetings, realty interest matters, and Amended and Restated Joint Facilities Agreement; and
  - b. City of Houston water supply matters, including Luce Bayou Project, Northeast Transmission Line, Northeast Water Purification Plant Expansion Project, and Lease of Water Rights.
15. Financing Plan matters, including:
  - a. Resolution Expressing Intent to Reimburse.
  - b. State Water Implementation Revenue Fund for Texas funding for regional projects, including escrow release applications; and
  - c. Texas Water Development Board Clean Water State Revolving Fund funding for reuse projects, including utilization of excess funds.
16. Realty interest acquisition, including:
  - a. accept, convey, or release easements and deeds;
  - b. approve assignments of easements and deeds, water line easement agreements, letters of intent, confidentiality agreements, purchase and sale agreements, right-of-entry agreements, license agreements, encroachment agreements, letters of no objection, permits, and legal conflict waivers, if any; and
  - c. authorize appraisal services and final offers in conjunction with property acquisition.
17. Meeting planning and scheduling matters, including meeting location.
18. Convene Executive Session to: (i) discuss the purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code, and (ii) consultation with attorney pursuant to Section 551.071, Texas Government Code.
19. Reconvene in Open Session and authorize appropriate action regarding matters discussed in Executive Session.



  
Attorney for the District

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