

MINUTES

NORTH FORT BEND WATER AUTHORITY

April 7, 2021

The Board of Directors (the “Board”) of the North Fort Bend Water Authority (the “Authority”) met in special session by teleconference and videoconference, with access by telephone and video available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott’s emergency disaster declaration dated March 13, 2020, on the 7<sup>th</sup> day of April, 2021, and the roll was called of the members of the Board being present by either telephone or video:

Peter Houghton	President
Robert Patton	Vice President
Melony Gay	Secretary
Robert Darden	Assistant Vice President
Bruce Fay	Assistant Secretary
Donald Abrahamson, II	Assistant Secretary
Dana Hollingsworth	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also attending all or part of the teleconference and/or the videoconference were Matt Froehlich, Julia Frankovich, Kyle Jones, Ian Pietz, Whitney Milberger, and Tiffany Moore of BGE, Inc. (“BGE”); Taylor Watson of Municipal Accounts & Consulting, L.P.; Dale Clayton of Inframark, LLC; David Oliver, Christina Miller, Aaron Carpenter, and Justine M. Cherne of Allen Boone Humphries Robinson LLP; Glenn Gesoff of Grand Lakes Community Association; Calvin Browne of Municipal District Services, LLC; Ryan Adkins of Triton Consulting Group; Michael Abshire and Mark Van Dyck of Big Oaks Municipal Utility District; Chester Pleasant of Cinco Southwest Municipal Utility District No. 1; Kerry Crellin and Mike Riel of Cinco Southwest Municipal Utility District No. 4; Betty Stewart of Fort Bend County Municipal Utility District No. 2; and Susan Ruske of Fort Bend County Municipal Utility District No. 35.

Ms. Miller reviewed certain recommended protocols for conducting the Authority’s meeting via teleconference and videoconference. She announced that the meeting was being recorded.

COMMENTS FROM THE PUBLIC

Ms. Miller offered any members of the public attending the meeting by telephone or videoconference the opportunity to make public comment. There were no public comments.

## OPERATIONS AND WINTER STORM RECOVERY MATTERS

Mr. Clayton reviewed a preliminary list of damages attributable to the recent freeze event and their repair costs for the Bellaire Pump Station and the remote surface water well sites and responded to Board members' questions. He reported that the current total cost of the current repairs identified is \$91,656.06. He stated that the majority of the repair costs are for two 30-inch inflow valves at the Bellaire Pump Station in the total amount of \$42,668.50. He reported that eight of the remote surface water well sites experienced no damages attributable to the recent freeze event.

The Board discussed whether to file claims with the Authority's insurance provider and apply to the Federal Emergency Management Agency ("FEMA") for Public Assistance for the cost of the repairs for the Authority's facilities attributable to the recent freeze event. Discussion ensued regarding the amount of the deductible included in the Authority's insurance policy and the anticipated costs for applying to FEMA for Public Assistance. Following discussion, the Board concurred to direct Inframark to file claims with the Authority's insurance provider and decline applying to FEMA for Public Assistance for the cost of the repairs for the Authority's facilities attributable to the recent freeze event.

Ms. Miller reported that no requests for waivers of the Authority's Groundwater Reduction Plan fees have been received from retail water providers located within the Authority's boundaries to date. She stated that the deadline for submitting the requests to the Authority is July 1, 2021.

Mr. Clayton and Mr. Froehlich discussed their ongoing analysis of proposed upgrades to weatherization procedures and equipment for the Authority's facilities and responded to Board members' and Mr. Gesoff's inquiries. Mr. Froehlich stated that a plan for upgrades to weatherization procedures and equipment for the Authority's facilities will be prepared and presented to the Board with proposals by the fall of 2021.

## CONVENE EXECUTIVE SESSION

The Board convened in executive session at 5:59 p.m. to conduct a private consultation with its attorney regarding the Authority's legal rights and obligations under the Joint Facilities Agreement with the West Harris County Regional Water Authority, pursuant to Section 551.071, Texas Government Code. Joel Cleveland of The Muller Law Group, PLLC attended the executive session, in addition to Mr. Oliver, Ms. Miller, and Mr. Carpenter. The Board determined that the attendance in this executive session of Mr. Froehlich and Mr. Jones was necessary in order for the Board to obtain the necessary legal advice from its attorney, and the Board requested their presence in the executive session.

RECONVENE IN OPEN SESSION

At 7:06 p.m., the Board reconvened in open session. No action was taken by the Board.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



/s/ Melony Gay  
Secretary, Board of Directors