

MINUTES
NORTH FORT BEND WATER AUTHORITY

October 26, 2022

The Board of Directors (the "Board") of the North Fort Bend Water Authority (the "Authority") met in regular session, open to the public, on the 26th day of October, 2022, at the offices of BGE, Inc. ("BGE"), 10777 Westheimer, 1st Floor, Lubbock Conference Room, Houston, Texas, and the roll was called of the members of the Board:

Peter Houghton	President
Robert Patton	Vice President
Dana Hollingsworth	Secretary
Robert Darden	Assistant Vice President
Bruce Fay	Assistant Secretary
Donald Abrahamson II	Assistant Secretary
Michael Rusk	Assistant Secretary

and all of the above were present in person, thus constituting a quorum.

Also present in person for all or part of the meeting were Matt Froehlich, Julia Frankovich, Whitney Milberger, Miriam Valdez, and Quy Huynh of BGE; Taylor Watson and Stephanie Bahn of Municipal Accounts & Consulting, L.P.; Dale Clayton of Inframark, LLC ("Inframark"); Jeff Masek of AECOM; Lawrence D. Goldberg of Woolpert Inc.; Charles M. Shumate of Lockwood, Andrews & Newnam, Inc.; David Oliver, Christina Miller, Aaron Carpenter, and Justine M. Cherne of Allen Boone Humphries Robinson LLP ("ABHR"); and John Pertgen and Carl Peters of Kingsbridge Municipal Utility District.

In order to provide additional public access, the Authority established Zoom teleconference and videoconference options for the Authority's consultants and members of the public to listen to the meeting and to address the Board. On the teleconference or videoconference for all or a portion of the meeting were Ian Pietz of BGE; Mike Halde of HR Green, Inc.; Mirna Bonilla-Odums of Inframark; Sylvester Johnson of RPS Infrastructure, Inc.; Jonathan Marks of Concentric Construction Corporation, LLC; Kyle Kaspar of Quiddity Engineering, LLC; Michael Abshire and Mark Van Dyck of Big Oaks Municipal Utility District; Duval McDaniel of Cinco Municipal Utility District No. 5; Kerry Crellin of Cinco Southwest Municipal Utility District No. 4; Betty Stewart of Fort Bend County Municipal Utility District No. 2; Linda Yorlano of Fort Bend County Municipal Utility District No. 30; Craig Lewis of Fort Bend County Municipal Utility District No. 50; Michael Garza and Jeanette Spinks of Fort Bend County Municipal Utility District No. 119; Mashhood Shah of Grand Lakes Municipal Utility District No. 4; David Johnson; and additional members of the public.

COMMENTS FROM THE PUBLIC

Director Houghton offered any members of the public attending the meeting in-person or by teleconference or videoconference the opportunity to make public comments. There were no public comments.

APPROVE MINUTES

The Board considered approving the minutes of its regular meeting held on September 28, 2022, and special meeting held on October 12, 2022. After review and discussion, Director Hollingsworth moved to approve the minutes as written. Director Abrahamson seconded the motion, which passed unanimously.

PUBLIC COMMUNICATION MATTERS, WATER CONSERVATION, AND REUSE MATTERS, AND WATER CONSERVATION PROGRAMS

Ms. Milberger reviewed a Memorandum Regarding Water Conservation and Reuse Matters (the "Memorandum"), a copy of which is attached.

Ms. Milberger reported that the Authority plans to host its water conservation mobile teaching lab, activities, and a booth at: (1) a Community Collaboration Festival located at Central Green Park at 2:00 p.m. on November 5, 2022; and (2) Fort Bend County Municipal Utility District No. 133's Trunk or Treat Community Event at 10:00 a.m. on October 29, 2022.

Ms. Milberger reported that the Authority is sponsoring the Katy Turkey Dash on Thanksgiving Day, November 24, 2022.

Ms. Milberger reported that the Authority is hosting a raffle on social media to promote conservation to promote "National Imagine a Day Without Water."

Ms. Milberger reported that the dedicated telephone number for public inquiries related to Authority matters is (832) 975-1578.

Ms. Milberger reported that the Authority's Water Force educational campaign videos regarding conservation and other topics have been uploaded to the Authority's YouTube channel and are available for public viewing.

Ms. Milberger reported that 141 irrigation system evaluations were completed through the Authority's W.I.S.E. Guys Irrigation System Evaluation Program during September 2022.

Ms. Milberger reviewed updates made to the Reuse Systems Summary Chart, a copy of which is attached to the Memorandum.

Ms. Milberger reported that the Authority has received an Over-Conversion

Certificate for the 2020-2021 permit term from the Fort Bend Subsidence District (“FBSD”). She reported that the Authority’s Communication, Conservation, and Reuse Committee recommended that the Board approve providing credits to the following Alternative Water Supply Agreement Participants:

<u>Participant</u>	<u>Reuse Gallons</u>	<u>Credit</u>
Cinco M.U.D. No. 1	210,559,488	\$157,919.62
Cinco Southwest M.U.D. No. 1	142,122,576	\$106,591.93
Fort Bend County M.U.D. No. 118	3,747,000	\$2,810.25
Fort Bend County M.U.D. No. 122	45,341,072	\$34,005.80
Fort Bend County M.U.D. No. 151	48,369,000	\$36,276.75
Fort Bend County M.U.D. No. 169	249,896,296	\$187,422.22
Fort Bend County M.U.D. No. 182	29,087,296	\$21,815.47
Fort Bend County M.U.D. No. 85	7,062,423	\$5,296.82
Permit Term Totals:	736,185,151	\$552,138.86

Ms. Milberger discussed implementation of the Authority’s 2022 Water Provider Conservation Program. She reported that the next virtual meeting is scheduled at 12:00 p.m. on Wednesday, November 30, 2022, and registration information may be found on the www.nfbwa.com/providers webpage.

Following review and discussion, Director Fay moved to approve the Water Conservation and Reuse report, including issuing the 2020-2021 permit term credits to the Alternative Water Supply Agreement Participants in the total amount of \$552,138.86. Director Abrahamson seconded the motion, which passed unanimously.

CONTRACTS

Ms. Miller reported that the Authority’s Finance and Policy Committee recommended approval of a Renewal Agreement for Investment Advisory Services with Hilltop Securities Asset Management, LLC. She stated that the current agreement expires November 27, 2022. She reported that the renewal agreement includes a term extension of one year and increased fees in the amount of two basis points from \$18,000.00 per quarter to \$21,000.00 per quarter.

Mr. Watson reviewed an Amended and Restated Agreement for Bookkeeping Services. He reported that the agreement includes hourly fees in place of a base rate for services. He discussed charges for payroll services to be performed by a third party providing direct deposit services and the implementation of a revised and enhanced bookkeeper’s report.

Following review and discussion, Director Abrahamson moved to approve (1) the Renewal Agreement for Investment Advisory Services with Hilltop Securities Management, LLC; and (2) the Amended and Restated Agreement for Bookkeeping Services with Municipal Accounts & Consulting, L.P. Director Hollingsworth seconded

the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS, AND CONDUCT HEARING REGARDING ANY DELINQUENT FEES AND RULE VIOLATIONS

Mr. Watson introduced Stephanie Bahn to the Board. He then presented the bookkeeper's report, including receipts, a list of checks presented for payment, fund and wire transfers, a supplemental cash flow report, account balances, a current period and year-to-date actual versus budget comparison, and a schedule of debt service payments. A copy of the bookkeeper's report is attached. In response to Director Houghton's inquiries regarding the Authority's investments, Mr. Watson stated that he will coordinate with Hilltop Securities Asset Management, LLC to evaluate whether any of the Authority's investments can be moved to investments with higher interest earnings.

Following review and discussion, Director Fay moved to approve the bookkeeper's report. Director Abrahamson seconded the motion, which passed unanimously.

OPERATION OF AUTHORITY FACILITIES

Mr. Clayton presented the operator's report and reported on the operations of the Authority's facilities, including inspections, maintenance, repairs, joint facility expenses, and water accountability, and responded to questions. A copy of the operator's report is attached.

Mr. Clayton explained that the 101.58% water accountability was due to meter reading timing differences between Inframark and the City of Houston ("COH"). He stated that installation of the Authority's automated meter readers is anticipated to provide more accurate water accountability rates in the future.

Mr. Clayton reported that excavation and inspection of an inoperable 36-inch butterfly valve on Main Segment 8 determined that the valve stem was broken at the bonnet. He stated that welding the valve stem was estimated to cost approximately \$50,000.00. He recommended approving a quote submitted by Edustrial Solutions for replacing the valve stem in the amount of \$77,210.98. He stated that delivery of the replacement valve stem is estimated at approximately 10 weeks.

Mr. Clayton stated that the Authority has been unable to deliver surface water to a total of six municipal utility districts for approximately two to three weeks due to the inoperable valve stem. He stated that three of the municipal utility districts are contract participants in the Authority's Groundwater Reduction Plan ("GRP") with take or pay provisions: Fort Bend County Municipal Utility District Nos. 58 and 142, and Fort Bend County Improvement District No. 24. Ms. Miller explained that the municipal utility districts will not be obligated to pay for take or pay amounts for water that the

Authority was unable to provide. Mr. Froehlich stated that BGE will coordinate with Inframark to determine whether the water line can be isolated further downstream to assist with providing surface water to the municipal utility districts.

Discussion ensued regarding methods for ensuring that emergency repairs can be addressed more quickly. Following discussion, Ms. Miller stated that ABHR will review Inframark's contract to determine whether any amendments are needed to provide for addressing emergency repairs in a timely manner.

Following review and discussion, Director Abrahamson moved to approve the operator's report, including approval of the quote submitted by Edustrial Solutions for replacing the inoperable valve stem on Main Segment 8 in the amount of \$77,210.98. Director Hollingsworth seconded the motion, which passed unanimously.

REGULATORY MATTERS: SUBSIDENCE DISTRICT REGULATIONS AND PERMITTING, AND AUTHORITY'S GRP

Mr. Froehlich presented the engineer's report, a copy of which is attached.

Mr. Froehlich reported that BGE applied to FBSD for an amendment to the Authority's Aggregate Well Permit for the October 2021 through September 2022 permit term and FBSD's approval remains pending.

Mr. Froehlich reported that BGE has reviewed population projection data from FBSD's consultant working on the Joint Regulatory Plan Review. Ms. Miller and Mr. Froehlich reported on FBSD's presentation regarding the status of its Joint Regulatory Plan Review.

Mr. Froehlich reported that receipt of the Authority's renewed annual well permit from the Harris-Galveston Subsidence District remains pending.

Mr. Froehlich reported on matters related to the Authority's GRP, including the monthly amounts of surface water delivered and reclaimed water utilized by the Authority.

Mr. Froehlich reported that BGE provided conditional approval letters and retail utility intake forms to (1) Fort Bend County Municipal Utility District No. 229 for Well No. 2354; and (2) Fort Bend County Municipal Utility District No. 246 for Well No. 2364. Ms. Frankovich reported that the retail utility intake forms will provide information for BGE to evaluate the potential for reclaimed water use projects.

Mr. Froehlich reported that BGE provided an acknowledgment of GRP coverage to the City of Fulshear related to a service area within the current boundaries of the Authority to be served by a proposed new well located within Fort Bend County Municipal Utility District No. 222. He explained that the well is located in FBSD Regulatory Area B and FBSD has indicated that the well is subject to the legal and

regulatory guidelines of FBSD Regulatory Area A because the well will be providing water to users located within Regulatory Area A.

Mr. Froehlich reported that a permanent water line and a meter easement have been prepared for the connection surface water line and meter station with Fort Bend County Municipal Utility District No. 50's water plant no. 2. He stated that following Board approval and recordation of the necessary easements, Fort Bend County Municipal Utility District No. 50's request for reimbursement of costs for the construction of the connection surface water line and meter station in the approximate amount of \$287,010.00 will be presented to the Board.

Mr. Froehlich reported that BGE received notification of the anticipated creation of Fort Bend County Municipal Utility District No. 246.

Mr. Froehlich reported that the Authority's Capital Planning and Design Committee ("Design Committee") recommended denying a request from Fort Bend County Municipal Utility District No. 190 ("FB 190") for an adjustment to the Authority's Water Supply Commitment letter agreement with FB 190 to add a peak demand provision due to limitations on the Authority's existing surface water supply. He requested authorization to send a response letter to FB 190 informing them of the Board's denial of their request in accordance with the recommendation of the Design Committee.

Mr. Froehlich reported that Quadvest, LP entered into a Joinder Agreement with the Authority for capacity reserved by Fort Bend County Municipal Utility District No. 168.

ENGINEERING MATTERS: DESIGN, CONSTRUCTION, PROJECTS, AND STUDIES

Mr. Froehlich reported on the status of property acquisition matters and stated that preparation of metes and bounds descriptions is focused on the Authority's connection surface water line for Fort Bend County Municipal Utility District No. 255. A chart summarizing the status of property acquisition matters is attached to the engineer's report.

Mr. Froehlich reported on the status of construction of the reclaimed water distribution system for the Authority's joint reclaimed water system project with Grand Lakes Municipal Utility District Nos. 1, 2, and 4 (collectively, "Grand Lakes"). He stated that the contractor is addressing punchlist items and the final pay estimate is anticipated for the November regular meeting of the Board.

Mr. Froehlich reported on the status of construction of the Grand Lakes Reuse Irrigation System Retrofit Project. He stated that the design engineer is confirming quantities with the contractor and the final pay estimate is anticipated for the November regular meeting of the Board.

Mr. Froehlich reported on the status of construction of the reclaimed water distribution system for the Authority's joint reclaimed water system project with Fort Bend County Municipal Utility District Nos. 146 and 194 ("FB 146 and FB 194"). He recommended that the Board approve Pay Estimate No. 12 submitted by McKinney Construction, Inc. ("McKinney") for the project in the amount of \$140,125.00.

Mr. Froehlich reported that the Authority's automated meter installation project is 42% complete. A chart summarizing the status of the project is attached to the engineer's report. Mr. Froehlich discussed coordination with ABHR on obtaining the necessary Right of Entry Agreements and distribution of notices of entry for the project.

Mr. Froehlich reported that a warranty inspection was held for the Authority's Grand Lakes Reuse Wastewater Treatment Plant Improvements project on September 15, 2022, and the contractor is addressing a short punchlist of items.

Mr. Froehlich reported on the status of RPS Infrastructure, Inc.'s design of Main Segment 11A. He stated that the Texas Commission on Environmental Quality's ("TCEQ") approval for an exception request related to the clearance between a portion of the proposed water line and a parallel existing reclaimed water line has been received and the design plans have been resubmitted to TCEQ for technical review. He stated that the project is advertising for bids and the bid opening is scheduled for November 4, 2022.

Mr. Froehlich reported that the Texas Department of Transportation's ("TxDOT") project to widen FM 723 at Bellaire Boulevard is delayed to May 2023. He stated that, as previously reported, BGE's design of the project to extend the steel casing on Main Segment 8B at FM 723 as required by TxDOT's project, is complete. He stated that the design plans have been resubmitted to Fort Bend County for updated approvals. He recommended approval of a Standard Utility Agreement with TxDOT for reimbursement of the Authority's engineering and construction costs for the extension project.

Mr. Froehlich reported on the status of the design of water lines for the Authority's proposed 2025 surface water supply system (the "2025 System") by the following design consultants: (1) IDS Engineering Group for Main Segment 13B; (2) Quiddity Engineering, LLC for Phases 1 and 2 of Main Segment 13Ci and the surface water line connection for FB 229; (3) Binkley & Barfield, Inc. for Main Segments 13Cii and 13D; (4) BGE for Main Segment 18A; and (5) Carollo Engineers, Inc. for Main Segment 19. Mr. Froehlich stated that Fort Bend County Engineering's approval of the design plans for Main Segment 13B are pending, and the project will be advertised for bids once the design plans are fully approved. He stated that Notice to Proceed for the design of Main Segments 13Cii and 13D is pending access to property located at the southwest corner of FM 1093 and FM 359.

Mr. Froehlich reported on the status of the 2025 System surface water line

connection for Fort Bend County Fresh Water Supply District No. 2's ("FWSD 2") water plant no. 2. He stated that issuance of the Notice to Proceed to the Authority's contractor, Reddico Construction Company, Inc., is on hold pending FWSD 2's advertisement for bids for construction of FWSD 2's water plant no. 1, which includes the Authority's surface water line connection to the water plant. Mr. Froehlich reported that the engineer for FWSD 2 plans to advertise for bids for construction of FWSD 2's water plant no. 1, upon final approval from the U.S. Department of Agriculture.

Mr. Froehlich reported that BGE solicited bids from three contractors for construction of an offset of the Authority's existing water line around a proposed storm sewer required by Fort Bend County's planned improvements to Old Richmond Road. He reported that one bid was received from Reddico Construction Company, Inc, in the amount of \$93,811.00. He requested authorization to advertise the project for bids.

Mr. Froehlich stated that, as previously reported, the attorneys for Fort Bend County Municipal Utility District Nos. 34 and 35 are reviewing an initial Summary of Terms related to the design, construction, and maintenance of an effluent reuse system for a proposed joint reclaimed water system project.

Mr. Froehlich reported that BGE will review the findings of the final report for the second phase of the Authority's water blending project from its subconsultant, Corona Environmental Consulting, LLC, with the Authority's Design Committee.

Mr. Froehlich reported that the schedule for the remaining excavations and geoarchaeological investigations for the Environmental Determination Form and the Cultural Resources Study required for the 2025 System is pending right of access to the property located at the southwest corner of FM 1093 and FM 359.

Mr. Froehlich reported that the rectifier cabinets for the Authority's cathodic protection system have been recoated. He reported that the following quotes were received for leveling the foundations of eight of the cabinets: (1) \$20,837.25 to excavate, jack, and underlay with crushed stone; and (2) \$30,012.88 to inject polyurethane foam. Mr. Froehlich reported that the Authority's Design Committee recommended approval of the quote to inject polyurethane foam in the amount of \$30,012.88.

REGIONAL PLANNING MATTERS: JOINT PROJECTS AND WATER SUPPLY

Mr. Pietz recommended approval of a permit renewal fee in the amount of \$213.58 for an application BGE prepared for renewal of the Stormwater Quality Permit for the Bellaire Pump Station for submission to COH. He reported that the permit expires on November 21, 2022.

Mr. Pietz reported on the status of design, permitting, construction, and property acquisition, as appropriate, for the Authority's joint Surface Water Supply Project with the West Harris County Regional Water Authority (the "WHCRWA"), including

Segments A, combined Segments B1 and B2, B3, C1, and C2, the Kinder Morgan subsegments, the Segment 3 subsegments, the Repump Station, the Central Pump Station, and the Northeast Meter Station. A copy of a chart listing the status of construction is included in the engineer's report. Mr. Jones reported that a negotiating session related to the proposed Amended and Restated Joint Facilities Agreement with the WHCRWA was held on June 21, 2022, and the attorneys are memorializing the agreed upon terms.

Mr. Pietz reported that a Notice of Upcoming Cash Call No. 12 for projected expenses for the 2023 calendar year for the Northeast Water Purification Plant Expansion Project was received in the total amount of \$191,997,160.00. He reported that the Authority's share of the cash call is due for payment to COH on February 1, 2023, in the amount of \$41,682,346.00.

Mr. Pietz updated the Board on COH's Northeast Water Purification Plant Expansion Project per its Design-Build Agreement with the Houston Waterworks Team and reviewed drone video footage of the project site. Mr. Pietz reported on the status of construction and testing, as applicable, for the Influent Pump Station, North Plant, Central Plant, and the Balance of Plant. Mr. Pietz stated that Phase 1 of the project will provide 80 million gallons per day ("MGD") of capacity and is currently anticipated to be completed in the summer of 2023. He reported that Phase 2 of the project will provide 320 MGD of capacity and is currently anticipated to be completed approximately one month behind schedule in the summer of 2025.

Mr. Froehlich reported that BGE submitted an Engineering Feasibility Report regarding the 2025 System to the Texas Water Development Board (the "TWDB") for review as required for funding. He stated that approval of the Engineering Feasibility Report is pending completion of the Environmental Determination Form and the Cultural Resources Study required for the 2025 System.

Mr. Froehlich reported that BGE plans to attend the TWDB's Region H Water Planning Group meeting on November 2, 2022.

Following review and discussion, Director Hollingsworth moved to approve the engineer's report as presented, including:

- (1) sending a response letter to FB 190 informing them of the Board's denial of their request for an adjustment to the Authority's Water Supply Commitment Letter Agreement;
- (2) Pay Estimate No. 12, submitted by McKinney for construction of the Authority's joint reclaimed water system distribution project with FB 146 and FB 194 in the amount of \$140,125.00;
- (3) authorize advertisement for bids for the Old Richmond Road 12-inch Water Line Offset Project;

- (4) approve and authorize execution of the Standard Utility Agreement with TxDOT for the Main Segment 8B Casing Extension Project;
- (5) approve the quote to inject polyurethane foam to repair the foundations of eight of the rectifier cabinets for the Authority's cathodic protection system in the amount of \$30,012.88; and
- (6) approve execution of the application and payment of the fee for renewal of the COH Stormwater Quality Permit for the Bellaire Pump Station in the amount of \$213.58, and submittal of the application to COH.

Director Darden seconded the motion, which passed unanimously.

PARTICIPATION AS AMICUS PARTY

Ms. Miller updated the Board on the Authority's amicus brief filed in the *San Jacinto River Authority v. City of Conroe and City of Magnolia* matter.

Ms. Miller stated that there were no updates related to the Authority's amicus brief filed in the *Hidalgo County Water Improvement District No. 3 v. Hidalgo County Water Irrigation District No. 1* matter.

FINANCING PLAN MATTERS

Ms. Miller reported on procedures related to the Authority's issuance of \$23,110,000 Water System Junior Lien Revenue Bonds, Series 2022 ("Series 2022 Bonds") through the TWDB's State Water Implementation Revenue Fund for Texas. She stated that the Series 2022 Bonds were sold on October 12, 2022, and are scheduled to close on November 21, 2022.

There was no update regarding amendments to the Authority's Loan Forgiveness Agreements with the TWDB for funding through the TWDB's Clean Water State Revolving Fund.

There was no update regarding the Authority's Note Purchase Agreement with JPMorgan Chase Bank, N.A.

REALTY INTEREST ACQUISITION

Ms. Miller discussed a proposed Amendment to Water Line Easement to be granted by Willow Fork Drainage District ("WFDD") and two Water Line Easements to be granted by Fort Bend County Municipal Utility District Nos. 58 and 151 ("FB 58 and 151"). She reported that ABHR is counsel for WFDD and FB 58 and 151 and discussed with the Board the Authority's option to retain independent counsel or to have ABHR represent it in connection with the preparation of the proposed Amendment to Water Line Easement with WFDD and Water Line Easements to be granted by FB 58 and 151. Following review and discussion, Director Hollingsworth moved to authorize execution

of legal conflict waivers for ABHR's preparation of the documents. Director Abrahamson seconded the motion, which passed unanimously.

Ms. Miller reviewed one Amendment to Water Line Easement to be granted by WFDD for parcels located in Main Segment 11 and three Water Line Easements to be granted by FB 58 and 151 and St. George Coptic Orthodox Church of Katy for parcels located in Main Segments 15, 16, and 17, as listed on the attached chart. Mr. Froehlich reviewed the locations of the proposed easements on a map. Following review and discussion, Director Hollingsworth moved to authorize execution of the Amendment to Water Line Easement and Water Line Easements as presented. Director Abrahamson seconded the motion, which passed unanimously.

MEETING PLANNING AND SCHEDULING MATTERS

Ms. Miller reminded the Board that the Authority's November and December regular Board meetings are normally held on Thursdays one week before the regular meeting dates due to the Thanksgiving and Christmas holidays. Following review and discussion, the Board concurred to reschedule the November 23, 2022, and December 28, 2022, regular meetings to Thursday, November 17, 2022, and Wednesday, December 21, 2022, respectively.

CONVENE EXECUTIVE SESSION

The Board convened in executive session at 7:20 p.m., pursuant to Section 551.071, Texas Government Code, to seek the advice of its attorney regarding pending or contemplated litigation or to seek and receive legal advice by the District's attorney.

RECONVENE IN OPEN SESSION

At 7:22 p.m., the Board reconvened in open session. No action was taken by the Board.

CONVENE EXECUTIVE SESSION

The Board convened in executive session at 7:23 p.m., pursuant to Section 551.071, Texas Government Code, to seek the advice of its attorney regarding pending or contemplated litigation or to seek and receive legal advice by the District's attorney. The Board determined that the attendance in this executive session of Mr. Froehlich and Mr. Pietz was necessary in order for the Board to obtain the necessary legal advice from its attorney, and the Board requested their presence in the executive session.

RECONVENE IN OPEN SESSION

At 7:51 p.m., the Board reconvened in open session. No action was taken by the Board.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)





Asst. Secretary, Board of Directors

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