

MINUTES

NORTH FORT BEND WATER AUTHORITY

April 23, 2025

The Board of Directors (the "Board") of the North Fort Bend Water Authority (the "Authority") met in regular session, open to the public, on the 23rd day of April, 2025, at HUB 510, 10419 W. Hidden Lake Lane, Suite B, Richmond, Texas, and the roll was called of the members of the Board:

Peter Houghton	President
Robert Patton	Vice President
Dana Hollingsworth	Secretary
Robert Darden	Assistant Vice President
Donald Abrahamson II	Assistant Secretary
Michael Rusk	Assistant Secretary
Craig Lewis	Assistant Secretary

and all of the above were present in person except Directors Houghton and Rusk, thus constituting a quorum.

Also present in person for all or part of the meeting were Colette Garcia and Kevin Garcia of McGrath & Co., PLLC; Matt Froehlich, Julia Frankovich, Larry Goldberg, Whitney Milberger, and Miriam Valdez of BGE, Inc. ("BGE"); Taylor Watson and Stephanie Bahn of Municipal Accounts & Consulting, L.P.; Dale Clayton of Inframark, LLC; Christina Miller, Audrey Briscoe, and Justine M. Cherne of Allen Boone Humphries Robinson LLP; and persons listed on the attached attendance sheets.

COMMENTS FROM THE PUBLIC

Members of the public were provided with the opportunity to make comments. There were no public comments.

APPROVE MINUTES

The Board considered approving the minutes of its regular meeting held on March 26, 2025. After review and discussion, Director Abrahamson moved to approve the minutes as written. Director Hollingsworth seconded the motion, which passed unanimously.

APPROVE AUDIT FOR FISCAL YEAR END DECEMBER 31, 2024

Ms. Garcia reviewed the Authority's draft audit for fiscal year end December 31, 2024, and responded to Board members' questions. She reported that a review of the

Authority's financial statements and a post audit agreed upon procedures report are anticipated to be completed soon by McCall Gibson Swedlund Barfoot PLLC. Following review and discussion, Director Abrahamson moved to approve the audit for fiscal year end December 31, 2024, and direct that the audit be filed appropriately and retained in the Authority's official records, subject to final review and comment. Director Hollingsworth seconded the motion, which passed unanimously.

PUBLIC COMMUNICATION, WATER CONSERVATION, AND REUSE MATTERS

Ms. Milberger reviewed a Communication, Conservation, and Reuse Report (the "CCR Report"), a copy of which is attached. Ms. Milberger reported on the Authority's previous and planned participation in constituent and other events, including conferences. She stated that updates have been made to the Communications Dashboard attached to the CCR Report.

Ms Milberger reported that the Authority's CCR Committee recommended renewing the Authority's 2025 annual membership in the American Water Works Association in the amount of \$10,310.00.

Ms. Milberger reported that non-exempt retail water providers included in the Authority's Groundwater Reduction Plan ("GRP") are required to submit annual reports documenting implementation of their annual water conservation plan to the Authority by May 1, 2025.

Ms Milberger reported that the Authority's CCR Committee recommended approving Mighty Citizen's proposal for an Unlimited Care Package for 60 hours of support services for the Authority's website in the amount of \$14,790.00.

Ms. Milberger reported that 107 irrigation system evaluations were completed through the Authority's W.I.S.E. Guys Irrigation System Evaluation Program during March 2025.

Ms. Milberger reported that information regarding the Authority's Homeowners Association ("HOA") Irrigation Management Pilot Program is posted on the Authority's website.

Ms. Milberger reviewed updates made to the Reuse System and Credit Summary Charts, copies of which are attached to the CCR Report.

Ms. Milberger discussed implementation of the Authority's Water Provider Conservation Program ("WPC Program"). She reported that the 2024 WPC Program is finalized. She stated that 38 of the 41 participants successfully completed the program and earned the required points necessary to receive a reduced 2025 water rate. She discussed scheduling a proposed Open House to celebrate the successful participants and present the renovated Authority's mobile learning lab in the fall. Ms. Milberger

reported that there are three new participants in the 2025 WPC Program.

Following review and discussion, Director Abrahamson moved to approve the CCR Report as presented, including approval of: (1) renewing the Authority's 2025 annual membership in the American Water Works Association in the amount of \$10,310.00; and (2) Mighty Citizen's proposal for an Unlimited Care Package for 60 hours of support services for the Authority's website in the amount of \$14,790.00. Director Hollingsworth seconded the motion, which passed unanimously.

CONTRACTS

The Board concurred to defer this item.

FINANCIAL AND BOOKKEEPING MATTERS AND CONDUCT HEARING

Mr. Watson presented the bookkeeper's report, including receipts, a list of checks presented for payment, fund and wire transfers, a supplemental cash flow report, account balances, current period and year-to-date actual versus budget comparisons, and a schedule of debt service payments. A copy of the bookkeeper's report is attached. Mr. Watson additionally reviewed a chart tracking the amounts expended by the Authority related to the City of Fulshear's rate challenge. Following review and discussion, Director Abrahamson moved to approve the bookkeeper's report as presented and the checks presented for payment. Director Hollingsworth seconded the motion, which passed unanimously.

OPERATION OF AUTHORITY FACILITIES

Mr. Clayton presented the operator's report and reported on the operations of the Authority's facilities, including inspections, maintenance, repairs, joint facility expenses, and water accountability. A copy of the operator's report is attached. Mr. Clayton reported on preparations undertaken prior to the City of Houston's ("COH") temporary interruption of water delivery to the Authority on April 15, 2025, due to COH's repair of a 44-inch water line. He stated the temporary interruption did not cause an interruption of the Authority's surface water delivery to its GRP participants.

Mr. Clayton reported that the Authority's 2024 manhole survey is delayed due to the infiltration of rainwater through worn gaskets. He stated that the increased cost for pumping the rainwater out of the manholes is anticipated to be ready to report at the May meeting of the Authority's Capital Planning and Design Committee.

Following review and discussion, Director Abrahamson moved to approve the operator's report as presented. Director Hollingsworth seconded the motion, which passed unanimously.

REGULATORY MATTERS: SUBSIDENCE DISTRICT REGULATIONS AND PERMITTING, AND AUTHORITY'S GRP

Mr. Froehlich presented the engineer's report, a copy of which is attached.

Mr. Froehlich reported that the results for the tests performed to date for Per- and Polyfluoroalkyl Substances ("PFAS") per the U.S. Environmental Protection Agency's ("EPA") PFAS National Primary Drinking Water Regulation were below the published EPA Maximum Contaminant Levels. He stated that the Authority will continue to conduct monthly PFAS testing.

Mr. Froehlich reported that the Authority's Over-Conversion Credit Certificate for the 2023-2024 permit term has not yet been received from the Fort Bend Subsidence District.

Mr. Froehlich reported on matters related to the Authority's GRP, including the monthly amounts of surface water delivered, groundwater pumped, and reclaimed water utilized by the Authority.

Mr. Froehlich reported that, in response to Fort Bend County Municipal Utility District No. 142's notice of the proposed annexation of 23.33 acres, BGE issued a letter acknowledging inclusion of the property in the Authority's GRP.

Mr. Froehlich reported that BGE submitted certification of the Authority's Risk and Resilience Assessment to the EPA on March 31, 2025, to comply with the America's Water Infrastructure Act of 2018.

ENGINEERING MATTERS: DESIGN, CONSTRUCTION, PROJECTS, AND STUDIES

Mr. Froehlich reported on the status of the design and the construction of water lines for the Authority's 2027 surface water supply system, including for Main Segments 11A, 13B, 13C Phase 1, 13D, 16B, 17A, 17B, 17C, 18A, 18B, and 19, and the surface water connection lines for Fort Bend County Municipal Utility District No. 255 and Fort Bend County Fresh Water Supply District No. 2.

Mr. Froehlich reported that completion of work on the 2027 System Environmental Determination Form and Cultural Resources Study is on hold pending access to property located at the southwest corner of FM 1093 and FM 359. He stated that Segment 13D is being removed from the scope of work so that submissions for the remainder of the system can be made to the Texas Water Development Board for review and approval.

Mr. Froehlich reported on the status of transient analysis and design services for the cathodic protection systems for the Authority's 2027 surface water supply system. He reported that the quarterly rectifier and annual systemwide surveys are complete.

Mr. Froehlich stated that any recommendations from the evaluation of the systemwide surveys will be reviewed with the Board.

Mr. Froehlich noted that an Executive Summary for a draft 10-year Asset Maintenance Plan for the Authority was previously distributed to the Board. He reported that the anticipated average annual budget for asset maintenance is \$750,000.00. He stated that BGE will coordinate with the Authority's operator and bookkeeper on implementing the plan after it is finalized.

REGIONAL PLANNING MATTERS: JOINT PROJECTS AND WATER SUPPLY

Mr. Froehlich reported on the status of agency review of the design plans for the Bellaire Pump Station (the "BPS") Phase II Improvements Project. He reported that advertisement for bids for construction of the project is pending approval of the plans by the COH's Building Code Enforcement team.

Mr. Froehlich reported that Great Barrier Roof, LLC is scheduled to mobilize next week to install a new thermoplastic polyolefin roof on the BPS.

Mr. Froehlich reported on the status of design, permitting, construction, and property acquisition, as appropriate, for the Authority's joint Surface Water Supply Project with the West Harris County Regional Water Authority ("WHCRWA"), including Segments A1 and A2, combined Segments B1 and B2, Segments B3, C1, and C2, the Kinder Morgan subsegments, the Segment 3 subsegments, the Repump Station, the Central Pump Station, and the three meter stations. Copies of a chart and summaries of the status of design/construction are included in the attached engineer's report. Mr. Froehlich reported on BGE's review of Change Order No. 1 in the amount of \$1,094,294.44 for WHCRWA's construction contract for the Repump Station.

Mr. Froehlich reported that WHCRWA's contract for construction of the I-10 Meter Station previously awarded to MC2 Civil, LLC in the amount of \$6,890,000.00 is readvertising because the contract inadvertently was not published in a local newspaper. He stated that bids are anticipated to be received on May 13, 2025.

Mr. Froehlich updated the Board on COH's Northeast Water Purification Plant Expansion Project ("NEWPP Expansion Project") per its Design-Build Agreement with the Houston Waterworks Team. Status summaries for Phases 1, 2A, and 2, and the Balance of Plant are included in the attached engineer's report.

Ms. Miller reported that that the trial for the litigation between COH and the Houston Waterworks Team related to construction delays for COH's NEWPP Expansion Project has been delayed to September 15, 2025.

Mr. Froehlich reported that BGE is reviewing the Region H Water Planning Group's 2026 Initially Prepared Water Plan. He stated that three public hearings for

comments regarding the plan are scheduled in May.

Mr. Froehlich responded to inquiries regarding activity on a vacant lot located near FM 723 and FM 1023.

In response to a public inquiry, Mr. Clayton stated that monthly PFAS testing costs were approximately \$400.00 to \$500.00.

Following review and discussion, Director Abrahamson moved to approve the engineer's report as presented. Director Hollingsworth seconded the motion, which passed unanimously.

FINANCING PLAN MATTERS

The Board concurred to defer this item.

REALTY INTEREST ACQUISITION

The Board concurred to defer this item.

LEGISLATIVE UPDATE

Ms. Miller reported on the status of certain proposed bills with potential impact to the Authority during the 89th Regular Session of the Texas Legislature and responded to inquiries from the Board and meeting attendees.

MEETING PLANNING AND SCHEDULING MATTERS

The Board concurred to meet on Wednesday, May 28, 2025.

CONVENE EXECUTIVE SESSION

The Board did not convene in executive session.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

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