

## NOTICE OF MEETING

### NORTH FORT BEND WATER AUTHORITY

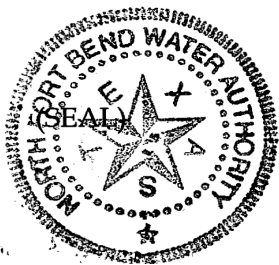
Notice is hereby given that the North Fort Bend Water Authority (the "Authority") will hold a regular meeting on **Thursday, November 19, 2020, at 5:00 p.m.**, at the offices of BGE, Inc., 10777 Westheimer, 1<sup>st</sup> Floor, Lubbock Conference Room, Houston, Texas. **As a result of the current COVID-19 virus epidemic emergency, access to members of the public will be provided solely by Zoom teleconference and/or videoconference.\***

**REGISTRATION IS REQUIRED** and may be done at: [https://us02web.zoom.us/meeting/register/tZUlfuisrD8sHNcCbm1NnyGjgU\\_YJ1JpnegH](https://us02web.zoom.us/meeting/register/tZUlfuisrD8sHNcCbm1NnyGjgU_YJ1JpnegH). Upon registration, a telephone number to join via teleconference, a link to join via videoconference, and a password to access the conference will be provided. During the meeting, the Authority's Board of Directors may discuss and, if appropriate, act upon the following items:

1. Operations and service requirements relating to COVID-19 epidemic and ratification of any emergency actions, if necessary.
2. Comments from the public.
3. Approve minutes.
4. Public communication matters, including presentations, website matters, attendance at conferences, membership in organizations, townhall meetings, distribution of newsletters, activity updates, and other publications, and approve related proposals, contracts, and contract amendments, if any.
5. Water conservation and reuse matters, including proposals and agreements for water conservation and reuse analysis for new development, effluent reuse credit agreements, W.I.S.E. Guys Irrigation System Evaluation Program, and Larry's Toolbox Water Conservation Program, and approve related marketing and education materials, proposals, contracts, license agreements, and contract amendments, if any.
6. Authority financial statements for fiscal year end December 31, 2020, including:
  - a. engage auditor to prepare and conduct audit of financial statements; and
  - b. engage accounting firm to review audited financial statements.
7. Contracts, proposals, and work orders for services related to communications, legal, legislative support services, auditing, financial advisory, rate consulting, bookkeeping, operating, marketing, web and telecommunication services, trademark, copyright, spokesperson, and licensing services, and appraisal services, including approve contracts, proposals, and work orders, approve amendments to contracts and proposals, approve assignment of contracts, and approve legal conflicts waivers, if any, including Agreement for Investment Advisory Services with Hilltop Securities Asset Management, LLC.
8. Financial and bookkeeping matters, including payment of Authority's bills, online pumpage reporting system, quarterly investment report, and budget for fiscal year end December 31, 2021.

9. Conduct hearing regarding any delinquent fees and rule violations, impose civil penalties, and engage collection attorney.
10. Conduct annual review of Investment Policy and adopt Resolution Regarding Annual Review of Investment Policy and Adoption of Amended Investment Policy.
11. Review, revise, and adopt Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions.
12. Notice of proposed adoption of Amended Rate Order to implement 2021 surface water, pumpage, and import fees.
13. Operation of Authority facilities, including inspections, repairs, maintenance, and related proposals, and implementation of Drought Contingency Plan.
14. Regulatory matters, including:
  - a. Fort Bend Subsidence District matters, including Regulatory Plan, rules and regulations, and water well permitting; and
  - b. Authority Groundwater Reduction Plan, including amendments, and Authority requirements for conversion to surface water and chloramines conversion, including district/user design submittals, requests for variance from reimbursement policy for chloramines conversion, reimbursement to districts, sale of groundwater or over-conversion credits, early conversion and water distribution line financing agreements, water supply agreements, Groundwater Reduction Plan Participation Agreements and amendments, annexation notices, and requests for exclusion.
15. Engineering matters, including:
  - a. routing analyses, right-of-way acquisition, and design standards for Authority facilities, including authorize revised scopes of work, approve routing analysis reports, authorize surveying and environmental analysis, authorize negotiation of contracts, approve contracts and proposals, approve plans and specifications, and authorize advertisement for bids, if applicable;
  - b. Authority construction projects and contracts, including review bids and award contracts for construction, approve contracts and proposals for material testing and storm water management, authorize notices to proceed, authorize execution of notices of intent, approve pay estimates, change orders, and final acceptance and direct engineer to notify insurance company of acceptance and update Critical Load Spreadsheet, and authorize any necessary termination, as appropriate; and
  - c. Authority facilities, projects, and communication systems matters, and services related to engineering, including proposal from Accurate Meter & Supply for smart meter installation, water blending study, encroachment and crossing matters, authorize negotiation of contracts, authorize advertisement for bids, approve contracts and proposals, authorize notices to proceed, approve amendments, change orders, increased budget allocations, and revised scopes of work, engineering proposals, receive updates on reports and studies, and approve reports and studies, as appropriate.

16. Regional Planning matters, including:
  - a. joint projects with West Harris County Regional Water Authority, including Bellaire Pump Station, Surface Water Supply Project matters, Joint Facilities Committee meetings, and realty interest matters; and
  - b. City of Houston water supply matters, Luce Bayou Project, Northeast Transmission Line, and Northeast Water Purification Plant Expansion Project.
17. Participation as Amicus Party in *San Jacinto River Authority v. City of Conroe and City of Magnolia*.
18. Financing Plan matters, including:
  - a. State Water Implementation Revenue Fund for Texas funding for regional projects, including escrow release applications and update on Authority's \$39,590,000 Water System Junior Lien Revenue Bonds, Series 2020 and the Authority's \$143,125,000 Water System Revenue Bonds, Series 2020A;
  - b. Update on Water System Revenue Refunding Bonds, Series 2020B;
  - c. Series A Revenue Note, including financial reporting submissions; and
  - d. Texas Water Development Board Clean Water State Revolving Fund funding for reuse projects, including escrow release applications.
19. Realty interest acquisition, including:
  - a. accept, convey, or release easements and deeds; and
  - b. approve assignments of easements and deeds, water line easement agreements, letters of intent, confidentiality agreements, purchase and sale agreements, right-of-entry agreements, license agreements, encroachment agreements, letters of no objection, permits, and legal conflict waivers, if any.
20. Meeting schedule.
21. Convene Executive Session to: (i) discuss purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code, and (ii) consultation with attorney pursuant to Section 551.071, Texas Government Code.
22. Reconvene in Open Session and authorize appropriate action regarding matters discussed in Executive Session.



/s/ David Oliver  
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Attorney for the Authority

**\*As a result of the current COVID-19 virus epidemic emergency, the Board will provide access to the meeting for members of the public solely by telephone conference and/or videoconference consistent with the guidance of the Governor of the State of Texas. Members of the public are entitled to participate and address the Board during the meeting. In all respects, this meeting will be open to the public and compliant with applicable law and guidance of the Governor of the State of Texas. An electronic copy of the agenda packet (which consists of the regular reports presented to the Board by its consultants) can be found at: <https://www.districtdirectory.org/agendapackets/nfbwa> or <https://www.nfbwa.com/>**