

MINUTES

NORTH FORT BEND WATER AUTHORITY

September 23, 2020

The Board of Directors (the “Board”) of the North Fort Bend Water Authority (the “Authority”) met in regular session by teleconference and videoconference, with access by telephone and video available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott’s emergency disaster declaration dated March 13, 2020, on the 23rd day of September, 2020, and the roll was called of the members of the Board being present by either telephone or video:

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| Peter Houghton | President |
| Robert Patton | Vice President |
| Melony Gay | Secretary |
| Robert Darden | Assistant Vice President |
| Bruce Fay | Assistant Secretary |
| Donald Abrahamson, II | Assistant Secretary |
| Dana Hollingsworth | Assistant Secretary |

and all of the above were present, thus constituting a quorum.

Also attending all or part of the teleconference and/or the videoconference were Lindsay Kovar, Matt Froehlich, Julia Frankovich, Kyle Jones, Whitney Milberger, and Tiffany Moore of BGE, Inc. (“BGE”); Pam E. Lightbody, Taylor Watson, and Cynthia Colondres of Municipal Accounts & Consulting, L.P.; Dale Clayton and Mirna Bonilla-Odums of Inframark, LLC; Terrell Palmer and Francine Stefan of Post Oak Municipal Advisors LLC; David Oliver, Christina Miller, Sandra Staine, Aaron Carpenter, and Justine M. Cherne of Allen Boone Humphries Robinson LLP (“ABHR”); Renae Ely of Coats Rose PC; John Lacy of Costello, Inc.; Kyle Kaspar of Jones & Carter, Inc.; John Strange of JNS Consulting Engineers, Inc.; Charles Shumate of Lockwood, Andrews & Newnam, Inc.; Rich Patrick of Ninyo & Moore; Katherine Mears of RPS North America; Michael Abshire and Mark Van Dyck of Big Oaks Municipal Utility District; Matthew Bognar of Cinco Municipal Utility District No. 3; Steven Haas of Cinco Municipal Utility District No. 8; Kerry Crellin of Cinco Southwest Municipal Utility District No. 4; Steve Talecki of Cornerstones Municipal Utility District; Betty Stewart of Fort Bend County Municipal Utility District No. 2; Linda Yorlano and Christopher Bell of Fort Bend County Municipal Utility District No. 30; Craig Lewis of Fort Bend County Municipal Utility District No. 50; Kafi Dalcour of Fort Bend County Municipal Utility District No. 116; Jeanette Spinks of Fort Bend County Municipal Utility District No. 119; Randy Carter of Fort Bend County Municipal Utility District No. 142; Dara Sigloch of Fort Bend County Municipal Utility District No. 182; Chuck Matheson of Grand Lakes Municipal Utility District No. 4; John Pertgen and Carl Peters of Kingsbridge Municipal

Utility District; Mike Thornhill of the West Harris County Regional Water Authority (the "WHCRWA"); and additional members of the public, including Ayeshah Alam Khan, Jeremy Austin, Douglas Brewer, Vanessa Chapa, Jorge Garcia, Mike Halde, Gary Hodges, David Huang, David Johnson, Sylvester Johnson, Brian Joseph, Steve Schellenberg, and Martin Vila.

Ms. Miller reviewed certain recommended protocols for conducting the Authority's meeting via teleconference and videoconference. She announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an "agenda packet" prior to the start of the meeting at www.districtdirectory.org/agendapackets/nfbwa and the Authority's website <https://www.nfbwa.com/meetings/>.

OPERATIONS AND SERVICE REQUIREMENTS RELATING TO COVID-19 EPIDEMIC AND RATIFICATION OF ANY EMERGENCY ACTIONS

Mr. Clayton reported that COVID-19 concerns were not impacting the Authority's operations or water quality.

COMMENTS FROM THE PUBLIC

Ms. Miller offered any members of the public attending the meeting by telephone or videoconference the opportunity to make public comment. There were no members of the public requesting to make public comment.

APPROVE MINUTES

The Board considered approving the minutes of the Board meeting held August 26, 2020. After review and discussion, Director Abrahamson moved to approve the minutes as written. Director Gay seconded the motion, which passed unanimously.

PUBLIC COMMUNICATION, WATER CONSERVATION, AND REUSE MATTERS, AND LARRY'S TOOLBOX WATER CONSERVATION PROGRAM, INCLUDING RESOLUTION ESTABLISHING THE 2021 LARRY'S TOOLBOX WATER CONSERVATION PROGRAM

Ms. Milberger reviewed a Memorandum Regarding Water Conservation and Reuse matters, a copy of which is attached.

Ms. Milberger reported that there were no community outreach events, presentations, or utilization of the Authority's water conservation mobile teaching lab during the past month due to public health considerations. She stated that Authority representatives have been attending virtual events upon request.

Ms. Milberger discussed planned outreach to increase her attendance at monthly

meetings of municipal utility districts and cities included in the Authority's Groundwater Reduction Plan ("GRP") during January through March 2021.

Ms. Milberger reported that the Authority has been asked to participate in a regional water authority group presentation at the Association of Water Board Directors Fall Seminar scheduled for October 29, 2020. She stated that the presentation will be pre-recorded, and Mr. Froehlich will virtually attend the seminar to respond to questions.

Ms. Milberger reported that Mighty Citizen's analysis of the Authority's current website and social media presence and a plan for implementing improvements were reviewed with the Authority's Communication, Conservation, and Reuse Committee (the "CCR Committee"). She stated that the CCR Committee concurred to recommend that the Board approve Mighty Citizen's Partner Program Agreement to implement the design and launch of a new website, media content, implementation of search engine optimization tools, and a new campaign plan to better reach members of the public in the amount of \$192,830.00.

Ms. Milberger reported that, due to the planned implementation of a new campaign plan, the Authority's CCR Committee recommended that the Board authorize terminating the Authority's Amended and Restated Randal Lemmon Performance Service Agreement.

Ms. Milberger reported that the open rate for the Authority's third e-newsletter was 22.7% and the industry standard open rate was 21%. She stated that the sixth installment of the e-newsletter will provide information related to actions taken by the Board during the meeting for distribution to the Authority's constituents.

Ms. Milberger reported that 182 irrigation system evaluations were completed through the Authority's W.I.S.E. Guys Irrigation System Evaluation Program ("WISE Guys Program") during August 2020. She reported on the distribution of prizes pursuant to the WISE Guys Program Giveaway Incentive Program.

Ms. Milberger noted that charts indicating the status of effluent reuse or alternate water credit projects/contracts and tracking reuse usage amounts are attached to the Memorandum Regarding Water Conservation and Reuse matters.

Ms. Kovar reported on implementation of the Authority's Larry's Toolbox water conservation program ("Larry's Toolbox Program"). She reported that the Authority's CCR Committee recommended that the Board approve second quarter rebate payments for participants in the Authority's 2019 Larry's Toolbox Program that earned the required nine points necessary to receive a reduced 2020 water rate in the total amount of \$284,591.33.

Ms. Milberger discussed implementation of supplemental initiatives in response

to difficulties experienced by the participants in the 2020 Larry's Toolbox Program in meeting program goals, including completion of certain initiatives due to the impact of COVID-19.

Ms. Milberger reported that the Authority's CCR Committee recommended approval of a Consulting Service Agreement with Harris-Fort Bend Counties Municipal Utility District No. 1 and Masuen Consulting, LLC for a proposal for implementing the 2020 Larry's Toolbox Program's Authority funded Homeowners Association/Golf Course Irrigation System Evaluation and Water Budget initiative in the amount of \$6,080.00.

Ms. Milberger discussed implementation of the Authority's 2021 Larry's Toolbox Program. She reported that the Authority's CCR Committee recommended that the Board adopt a Resolution Establishing the 2021 Larry's Toolbox Water Conservation Program, including the Guide Document, Enrollment Form, and form Consulting Service Agreement. She stated that information and materials for the 2021 Larry's Toolbox Program will be sent to the designated consultants for the municipal utility districts, city, and GRP participants within the Authority's boundaries.

Following review and discussion, Director Patton moved to approve the Water Conservation and Reuse report, including:

- (1) authorize execution of Mighty Citizen's Partner Program Agreement in the amount of \$192,830.00;
- (2) authorize termination of the Authority's Amended and Restated Randal Lemmon Performance Service Agreement;
- (3) authorize payment of second quarter rebate payments for participants in the 2019 Larry's Toolbox Program that earned the required nine points necessary to receive a reduced 2020 water rate in the total amount of \$284,591.33;
- (4) authorize execution of a Consulting Service Agreement with Harris-Fort Bend Counties Municipal Utility District No. 1 and Masen Consulting, LLC in the amount of \$6,080.00; and
- (5) adopt a Resolution Establishing the 2021 Larry's Toolbox Water Conservation Program.

Director Fay seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS AND HEARING REGARDING ANY DELINQUENT FEES AND RULE VIOLATIONS

Mr. Watson presented the bookkeeper's report, including receipts, a list of checks presented for payment, fund and wire transfers, a supplemental cash flow report,

account balances, current period and year-to-date actual versus budget comparisons, and a schedule of debt service payments. A copy of the bookkeeper's report is attached. Following review and discussion, Director Houghton moved to approve the bookkeeper's report, including payment of the bills. Director Hollingsworth seconded the motion, which passed unanimously.

OPERATION OF AUTHORITY FACILITIES

Mr. Clayton presented the operator's report and reported on the operations of the Authority's facilities, including inspections, maintenance, repairs, joint facility expenses, and water accountability. A copy of the operator's report is attached.

Mr. Clayton reported that the Authority's insurance company indicated that there would only be coverage for the costs associated with repairing the damaged booster pump motor no. 1 located at the Bellaire Pump Station, subject to the insurance policy's deductible. He reminded the Board of a previously reviewed quote from Burke's Mechanical for repair or replacement of the damaged booster pump motor in the amounts of \$25,940.00 and \$69,292.00, respectively, and rewinding of the repaired pump motor in the additional amount of \$10,000.00.

Following review and discussion, Director Abrahamson moved to approve the operator's report as presented and authorize Burke Mechanical to repair and rewind booster pump motor no. 1 in the total amount of \$35,940.00. Director Hollingsworth seconded the motion, which passed unanimously.

REGULATORY MATTERS: SUBSIDENCE DISTRICT REGULATIONS AND PERMITTING, AND AUTHORITY'S GRP

Mr. Froehlich presented the engineer's report, a copy of which is attached.

Mr. Froehlich reported on a coordination meeting held between the Fort Bend Subsidence District (the "FBSD"), the Harris-Galveston Subsidence District, and participant water authorities on September 22, 2020.

Mr. Froehlich reported that BGE will attend a stakeholders meeting scheduled by the FBSD regarding review of its Joint Regulatory Plan. He stated that the FBSD is also planning to schedule meetings with individual stakeholders to discuss alternative water supply availability.

Mr. Froehlich reported on matters related to the Authority's GRP, including monthly groundwater and surface water use by municipal utility districts receiving surface water from the Authority.

Mr. Froehlich reported on the status of Fort Bend County Municipal Utility District No. 133's ("FB 133") request for an increase to the Daily Commitment Amount

included in its Water Supply Letter Agreement with the Authority in the amount of 50,000 gallons per day for a total of 380,000 gallons per day. He stated that ABHR has prepared and transmitted a draft amendment to the agreement to the attorney for FB 133.

Mr. Froehlich provided status updates regarding the negotiation of draft GRP Participation Agreements with Brazoria-Fort Bend Counties Municipal Utility District No. 3, Charleston Municipal Utility District, and Fort Bend County Municipal Utility District No. 168.

Mr. Froehlich reported that, per the CCR Committee's recommendation, a provision requiring the participants' completion of a reclaimed water reuse and water conservation feasibility study is being added to the GRP Participation Agreements and will be included in all future GRP Participation Agreements, including the GRP Participation Agreements currently under negotiation.

Mr. Froehlich stated that a draft Emergency Response Plan (the "ERP") for the Authority has been distributed to the Board for review. He reported that the Authority must certify completion of the ERP to the Environmental Protection Agency by September 30, 2020, to comply with the America's Water Infrastructure Act of 2018.

ENGINEERING MATTERS: DESIGN, CONSTRUCTION, PROJECTS, AND STUDIES

Mr. Froehlich reviewed a chart indicating the status of property acquisition matters, including for the Authority's Main Segments 13B, 17, and 18.

Mr. Froehlich reported on the status of the Authority's joint reclaimed water system project with Grand Lakes Municipal Utility District Nos. 1, 2, and 4 (collectively, "Grand Lakes"), consisting of (i) the wastewater plant improvements; and (ii) the reclaimed water distribution system. Mr. Froehlich recommended approval of Pay Estimate No. 12, submitted by JTR Constructors, Inc. for construction of the wastewater plant improvements for the Grand Lakes reclaimed water project, in the amount of \$114,692.40.

Mr. Froehlich stated that bids were received for construction of the reclaimed water distribution system for the Authority's joint reclaimed water system project with Grand Lakes. Mr. Froehlich recommended that the Board award the contract to McKinney Construction, Inc. ("McKinney") in the amount of \$3,328,201.10, subject to approval by the Texas Water Development Board (the "TWDB"). The Board concurred that, in its judgment, McKinney was a responsible bidder who would be most advantageous to the Authority and would result in the best and most economical completion of the project.

Mr. Froehlich recommended approval of a proposal from Ninyo & Moore for construction materials testing services for the reclaimed water distribution system for

the Authority's joint reclaimed water system project with Grand Lakes in an amount not to exceed \$39,800.00.

Mr. Froehlich reported on the status of construction for the Authority's surface water line connection for Fort Bend County Municipal Utility District No. 30's Water Plant No. 3. He stated that construction is approximately 97% complete. Mr. Froehlich stated that the contractor, D.L. Elliot Enterprises, Inc., is awaiting permanent power from CenterPoint Energy to complete testing and start up.

Mr. Froehlich reported that the project to lower the Authority's existing 16-inch surface water connection line to Kingsbridge Municipal Utility District and Fort Bend County Municipal Utility District No. 2, as required by Fort Bend County's improvement project for Old Richmond Road, is complete and the line is back in service.

Mr. Froehlich reported on the status of cathodic protection system repairs and testing by Farwest Corrosion Control Company.

Mr. Froehlich reported that bids were received for construction of the reclaimed water distribution system for the Authority's joint reclaimed water system project with Fort Bend County Municipal Utility District Nos. 146 and 194 ("FB 146 and 194"). He stated that BGE is reviewing the bid tabulation and the low bidder's qualifications and the results will be discussed with the Authority's Capital Planning and Design Committee. Mr. Froehlich recommended approval of a proposal from Ninyo & Moore for construction materials testing services for the reclaimed water distribution system in an amount not to exceed \$35,700.00.

Mr. Froehlich reported on the status of RPS Engineering Incorporated's design of Main Segment 11A. He stated that RPS is awaiting comments from the City of Houston ("COH") prior to submitting 95% plans for BGE's review.

Mr. Froehlich reported on BGE's design of the project to extend the steel casing on Main Segment 8B at FM 723 due to the Texas Department of Transportation's ("TxDOT") project to widen FM 723 at Bellaire Boulevard. He stated that BGE is reviewing updated drawings from TxDOT and preparing exhibits to the proposed reimbursement and joint use agreements.

Mr. Froehlich provided an update on the proposed installation of automated smart meter readers on the Authority's well, surface water, and reuse meters. He reported that a kickoff meeting for the meter audit was held with Accurate Meter & Supply ("AMS") on September 10, 2020. He said that AMS plans to begin the audit within the next week and anticipates providing a proposal for review at the Authority's November committee meetings.

Mr. Froehlich reported on the preparation of a 2025 System Environmental Determination Form ("EDF"). He stated that BGE prepared and submitted agency concurrence letters to the U.S. Army Corps of Engineers ("USACE"), Texas Historical Commission, and other agencies for review and determination of any environmental, wetland, or cultural resources concerns along the routes of the Authority's proposed 2025 surface water supply system. He stated that, once the concurrence letters are returned, they will be submitted with the completed EDF to the TWDB for review and approval. He stated that a response from USACE has not yet been received. He reported that a response was received from the Texas Historical Commission, which is requiring the Authority to obtain a Texas Antiquities Permit and complete a cultural resources study along the routes of the proposed 2025 system. He requested approval of BGE's Proposal for Professional Cultural Resource Services - 2025 Segments to provide services to meet the Texas Historical Commission's requirements in the amount of \$44,800.00.

Mr. Froehlich reported that BGE plans to discuss the results of an initial feasibility study for a potential effluent reuse system for Fort Bend County Municipal Utility District No. 34 at the Authority's October committee meetings.

Mr. Froehlich recommended beginning the second phase of the Authority's water blending study with a focus on (1) evaluating anticipated water quality changes through the Authority's joint Surface Water Supply Project ("SWSP") with the WHCRWA and the Authority's internal transmission system; (2) developing a monitoring plan to collect additional data prior to receiving water from COH's Northeast Water Purification Plant ("NEWPP") Expansion Project; and (3) developing treatment system recommendations and design criteria from the Authority's intake stations to points of delivery. He requested approval of BGE's Proposal for Water Blending Study Phase II to include BGE's coordination with its subconsultant, Corona Environmental Consulting, to perform the study in the amount of \$95,000.00.

Mr. Froehlich discussed the water system disinfection requirements for the Authority's 2025 surface water system conversion. He stated that entities that are scheduled to receive surface water from the Authority as part of the 2025 conversion are required to convert their internal disinfection systems to chloramine disinfection. Mr. Froehlich discussed recommended notifications of the water system disinfection requirements to be provided to entities for the 2025 surface water system conversion. He stated that, while other conversions are further into the future, Cinco Municipal Utility District No. 1 is scheduled to receive surface water from Main Segment 11A, which is currently under design. Mr. Froehlich requested authorization to finalize and transmit a notification of the Authority's water system disinfection requirements to Cinco Municipal Utility District No. 1.

REGIONAL PLANNING MATTERS: JOINT PROJECTS AND WATER SUPPLY

Mr. Froehlich reported on BGE's coordination with Enchanted Rock, LLC ("Enchanted Rock") on the schedule and final design for installing, commissioning, and servicing natural gas generators and associated equipment to provide auxiliary power for the Bellaire Pump Station pumps in place of the current generators. He stated that Enchanted Rock submitted a schedule indicating removal of the existing generators and installation of the new generators in November 2020. Mr. Froehlich reported that BGE prepared an information package on the existing generators to provide to potential bidders. He requested authorization for execution of a Declaration in Support of Application for COH Building Permit. He additionally recommended that the Authority begin declining participation in the Demand Response Program in which the Authority is currently enrolled beginning fourth quarter 2020, through the expiration of the Authority's Master Load Response Services Agreement with Enerwise Global Technologies, Inc. d/b/a CPower on May 31, 2022.

Mr. Froehlich updated the Board on the status of the SWSP. He reported on the status of design, permitting, contract award, construction, and property acquisition, as appropriate, for SWSP Segments A, B, B3, C1, and C2, Kinder Morgan Segments, Segment 3 subsegments, the Repump Station, and the Central Pump Station.

Mr. Froehlich discussed the status of the Authority's negotiations related to an Amended and Restated Joint Facilities Agreement with the WHCRWA. He reported the negotiations continue to be focused on the operation and maintenance provisions of the agreement and revisions to the design and construction provisions of the agreement. He stated that the WHCRWA's review of comments provided by the Authority has been delayed by ongoing interlocal letter agreement negotiations with COH. He reported that construction contract counsel, Munsch Hardt Kopf & Harr PC, is reviewing BGE's comments to the Construction Management Plan provided last month to the WHCRWA. He reported that BGE reviewed the proposed operations and maintenance budget for SWSP for fiscal year 2021 and has no comments.

Mr. Froehlich reported on the status of the construction of the Coastal Water Authority's Luce Bayou Interbasin Transfer Project, including the Capers Ridge Pump Station and the dual 96-inch raw water lines. He stated that construction of the Capers Ridge Pump Station is anticipated to be completed under budget.

Mr. Froehlich reported that BGE reviewed the proposed operations and maintenance budget and rates for the COH's East Water Purification Plant for fiscal year 2021 and has no comments.

Ms. Kovar updated the Board on COH's NEWPP Expansion Project per its Design-Build Agreement with the Houston Waterworks Team. She reported on the

status of construction included in Early Work Package Nos. 2, 4, and 6, and the Balance of Plant package.

Ms. Kovar discussed a presentation regarding the NEWPP's Expansion Project, including existing and future water treatment processes, given at the September 14, 2020, meeting of the Authority's Capital Planning and Design Committee.

Following review and discussion, Director Hollingsworth moved to approve the engineer's report as presented, including:

- (1) approve the ERP, authorize filing of the certification of the ERP with the Environmental Protection Agency, and direct the ERP to be filed confidentially in the Authority's official records and the confirmation of the certification to be filed in the Authority's official records;
- (2) approve Pay Estimate No. 12, submitted by JTR Constructors, Inc. for construction of the wastewater plant improvements for the Authority's joint reclaimed water system project with Grand Lakes, in the amount of \$114,692.40;
- (3) award the contract for construction of the reclaimed water distribution system for the Authority's joint reclaimed water system project with Grand Lakes to McKinney in the amount of \$3,328,201.10, based upon Mr. Froehlich's recommendation and subject to approval of the payment and performance bonds, review of the certificate of insurance and endorsements, if any, provided by the contractor, and approval by the TWDB;
- (4) approve a proposal from Ninyo & Moore for construction materials testing services for the reclaimed water distribution system for the Authority's joint reclaimed water system project with Grand Lakes in an amount not to exceed \$39,800.00;
- (5) approve a proposal from Ninyo & Moore for construction materials testing services for construction of the reclaimed water distribution system for the Authority's joint reclaimed water system project with FB 146 and 194 in an amount not to exceed \$35,700.00;
- (6) approve BGE's Proposal for Professional Cultural Resource Services - 2025 Segments in the amount of \$44,800.00;
- (7) approve BGE's Proposal for Water Blending Study Phase II in the amount of \$95,000.00;
- (8) authorize BGE to finalize and transmit a notification of the Authority's water system disinfection requirements to Cinco Municipal Utility District No. 1;

- (9) authorize execution of a Declaration in Support of Application for COH Building Permit for the generator installation project for the pumps located at the Bellaire Pump Station; and
- (10) authorize declining the Authority's participation in the Demand Response Program beginning fourth quarter 2020, through the expiration of the Authority's Master Load Response Services Agreement with Enerwise Global Technologies, Inc. d/b/a CPower.

Director Fay seconded the motion, which passed unanimously.

FINANCING PLAN MATTERS

Ms. Miller reported that the Financing Agreements with the TWDB for the Authority's \$39,590,000 Water System Junior Lien Revenue Bonds, Series 2020 ("Series 2020 Bonds") and \$143,125,000 Water System Revenue Bonds, Series 2020A ("Series 2020A Bonds") have been signed and returned by the TWDB. She stated that a special Board meeting is scheduled for October 7, 2020, for the Authority's anticipated sale of the Series 2020 Bonds and the Series 2020A Bonds for the Authority's share of costs associated with (1) the SWSP; (2) the COH NEWPP Expansion Project; and (3) internal water distribution lines necessary for the 2025 surface water conversion.

Ms. Miller discussed the Authority's proposed Water System Revenue Refunding Bonds, Series 2020B to refund the Authority's Water System Revenue Bonds, Series 2010A and Series 2010B. She recommended execution of Internal Revenue Service ("IRS") Form 8038-CP to request return of a credit payment owed for the Series 2010B Direct Subsidy Build America Bonds. Following review and discussion, Director Hollingsworth authorized execution of IRS Form 8038-CP. Director Abrahamson seconded the motion, which was approved by unanimous vote.

There were no updates related to the Authority's obligations pursuant to its revenue note placement program for interim financing in an amount not to exceed \$150,000,000 pursuant to the Note Purchase Agreement with JPMorgan Chase Bank, N.A.

There were no updates related to funding received by the Authority from the Clean Water State Revolving Fund for the Authority's joint reclaimed water system projects with Grand Lakes and FB 146 and 194.

CONTRACTS

There were no additional contracts for consideration.

REALTY INTEREST ACQUISITION

Ms. Miller presented and reviewed with the Board one Water Line Easement for

parcel 146R.32 as listed on the attached Realty Interests Chart. Following review and discussion, Director Fay moved to authorize execution of the easement. Director Abrahamson seconded the motion, which passed unanimously.

MEETING SCHEDULE

Ms. Miller reminded the Board that a special meeting is scheduled at 5:00 p.m. on October 7, 2020.

Ms. Miller also reminded the Board that the Authority's November and December regular Board meetings are normally held on Thursdays one week before the regular meeting dates due to the Thanksgiving and Christmas holidays. She requested that the Directors review their schedules for any conflicts with rescheduling the November 25, 2020, and December 23, 2020, regular meetings to Thursday, November 19, 2020, and Thursday, December 17, 2020, respectively.

CONVENE EXECUTIVE SESSION

The Board convened in executive session at 6:02 p.m. to conduct a private consultation with its attorney regarding the Authority's legal rights and obligations under the Second Supplement to the Water Supply Contract with COH, pursuant to Section 551.071, Texas Government Code. The Board determined that the attendance in this executive session of Mr. Froehlich and Mr. Jones was necessary in order for the Board to obtain the necessary legal advice from its attorney, and the Board requested their presence in the executive session.

RECONVENE IN OPEN SESSION

At 6:54 p.m., the Board reconvened in open session. No action was taken by the Board.

There being no further business to come before the Board, the meeting was adjourned.

/s/ Melony Gay
Secretary, Board of Directors



(SEAL)

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